

COMMISSIONERS APPROVAL

GRANDSTAFF *ax*

ROKOSCH *GR*

THOMPSON

CHILCOTT *af*

DRISCOLL *JD*

PLETTENBERG (Clerk & Recorder)

Date.....December 17, 2008

Members Present.....Commissioner Carlotta Grandstaff, Commissioner Jim Rokosch, Commissioner Alan Thompson, Commissioner Greg Chilcott and Commissioner Kathleen Driscoll

► Minutes: Beth Perkins

► The Board met for appointments to several advisory boards:

- Planning Board: Planner Tristan Riddell and John Meakin were present. Commissioner Rokosch stated he would like to conduct interviews for the applicants received. Commissioner Grandstaff concurred. The Board directed Staff to contact the new applicants to schedule interviews.
- Animal Protection and Control Board: **Commissioner Driscoll made a motion to reappoint Monica Granger-Blue with term expiring 12/31/11. Commissioner Thompson seconded the motion and all voted 'aye'.**
- Board of Health: **Commissioner Driscoll made a motion to reappoint Roger DeHaan with term expiring 12/31/11. Commissioner Thompson seconded the motion and all voted 'aye'.**
- Open Lands Board: **Commissioner Thompson made a motion to appoint Dan Kraft, Mike Pfliger, Phil Connelly and Gary Leese to Open Lands Board with terms expiring 12/31/11. Commissioner Chilcott seconded the motion and all voted 'aye'.**
- Park Board: **Commissioner Driscoll made a motion to re-appoint Pat Zeiler and John Ormiston both with terms expiring 12/31/11. Commissioner Rokosch seconded the motion and all voted 'aye'. Commissioner Rokosch made a motion to appoint Wayne Dunkin for a representative to District 3**

for Park Board with term expiring 12/31/11. Commissioner Thompson seconded the motion and all voted 'aye'.

- **Tax Appeals Board: Commissioner Driscoll made a motion to reappoint Bill Swendsen with term expiring 12/31/11. Commissioner Chilcott seconded the motion and all voted 'aye'.**
- **Weed Board: Commissioner Driscoll made a motion to re-appoint Tim Tackes and Lance Brown with terms ending 12/31/11. Commissioner Chilcott seconded the motion and all voted 'aye'.**

- ▶ The Board met for a presentation of Groundwater Vulnerability by PBS&J.
- ▶ The Board met for discussion and decision on plans for 9-1-1 remodel at Courthouse.
- ▶ The Board met for discussion and decision on Work Zone Assistants and Corvallis Highway Garage appraisal with Road & Bridge Supervisor David Ohnstad.

David gave an overview of his previous request to bring two work zone assistants to full time year round using SRS funding. He discussed the statistics with work zone safety with the Board. Commissioner Chilcott expressed his concern with a bigger work force and dwindling revenues. He questioned the possibility of hiring one assistant full time and one at .8 FTE rate. David stated he understands however, the Road Department had two full time positions they did not fill to reduce costs. He stated they have been diligent in managing the work force and the costs. He stated he will continue to evaluate open positions to determine if they are both cost effective and a significant benefit.

Commissioner Grandstaff asked the cost difference of now and full time. David replied \$29,452 per person not including benefits. Commissioner Driscoll stated she would like an efficiency audit done prior to any additional hiring. David stated he is not aware of any request for an efficiency audit. He discussed the difference of having these employees versus having a truck driver perform their duties at \$19 per hour. David discussed the Road and Bridge Department operating budget and putting the additional SRS funding into a reserve account. Commissioner Rokosch concurred with David putting SRS funding into a reserve account.

Commissioner Grandstaff stated for clarification these two positions would be funded with SRS monies. Commissioner Chilcott stated he recommends having one position full time and the other position .8 FTE rate, then next fiscal year consider bringing both to full time. Commissioner Grandstaff stated salary costs were at 60% and now they are at 56% for the Road and Bridge Department. She expressed her concern with the possibility of an employee getting hurt without the work zone assistants. Commissioner Thompson stated this is an administrative issue. It does not make sense to him to have one and not the other at full time.

David gave some examples of winter work for brush clearing. Commissioner Rokosch stated there is an offset with savings and reducing the amount of higher paid individuals

per hour. He suggested in the next budget cycle to have Human Resource Director to work with departments for a staffing schedule and plan. **Commissioner Rokosch made a motion to approve the two work zone assistants from .8 FTE to full time.**

Commissioner Thompson seconded the motion. Discussion: Commissioner Driscoll stated the efficiency audits are justification for levies. **All voted 'aye'.**

David stated three years ago there was an inventory done. He stated there is a party potentially interested in low income apartments in the Corvallis location on market Street. He stated there will be a need for an appraisal done on the Corvallis Highway Garage. Commissioner Rokosch questioned if the Victor Garage was going to be appraised. David replied Victor was on the appraisal list to have an idea of what it is going to be worth. He stated the result was Victor Fire Department thinking the land was going to be sold out from underneath them. David stated it was \$1,500 for the appraisal three years ago and would be less to update it. Commissioner Chilcott stated he is looking for a solid number for the appraisal. He stated the Board can delegate David to enter into the appraisal options at his own discretion. Commissioner Thompson disagreed. He suggested moving forward with getting the appraisal. Commissioner Grandstaff agreed with Commissioner Thompson. She would like to move forward as well. **Commissioner Grandstaff directed David to move forward and get the appraisals for both Corvallis and Victor. David stated once the appraisals are done, they have 90 days to move forward with advertising a public auction. The Board concurred with David.**